

# Cayman at Tarpon Cove

Board of Directors Meeting

## Unapproved Minutes

Wednesday, April 19, 2017, 1:00 pm.

**Call to Order:** The Board of Directors Meeting was called to order at 1:02pm, in The Tarpon Cove Community Center, 970 Tarpon Cove Drive, Naples, FL 34110 by President Wood.

**Present:**

Joe Wood	President
Rick Forrester	Treasurer
Brendan Kennedy	Secretary
David Blouir	Association Manager

**Proof of Posting:** Notice of this meeting was posted according to Florida State Statutes.

**Approval of Prior Meeting Minutes:** Resident George Andelfinger volunteered to read the prior meeting's minutes to the room. Director Forrester made a motion to approve the minutes as written, Director Kennedy seconded, and the minutes were approved unanimously.

**Identify and Introduce New Board Members:** Director Wood introduced Rick Forrester and Brendan Kennedy as newly appointed board members. They will be finishing Rich Ferrone and Frank Bonacci's remaining terms, both expiring in 2018. Directors Kennedy and Forrester introduced themselves, each giving a short bio.

**Election of Officers:** The board agreed on the following designations:

Joe Wood-	President
Brendan Kennedy-	Secretary
Rick Forrester-	Treasurer

**Driveway and Sidewalk Cleaning:** The board discussed the two proposals for driveway and sidewalk pressure cleaning. Manager Blouir recommended using CleanUp Group for the work, as they are the most experienced with mold and mildew stain removal on concrete and pavers. They have agreed to this discounted rate due to the large amount of contract work they perform in the other condo neighborhoods. Director Forrester made a motion to accept the CleanUp Group's proposal for \$4000 (includes pavers for owners that request the cleaning)

**Preview Document Update:** President Wood discussed the Governing Document update with the residents in attendance, outlining the process. We have already spent around \$4000 for the first draft, which is about half of the total cost (depending on the number of revisions and lawyer attended meetings required). President Wood noted that there are three (3) major components to a document rewrite:

1. Base Documents are written to reflect current statutes.
2. Lawyer recommendations.
3. Board /Community requests (such as mailbox ownership, roof replacement specs, etc.)

The board will update the community once they have reviewed the current draft and meet with attorney David Muller regarding the rest of the process.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 1:43pm.

Respectfully Submitted  
David J Blouir, LCAM