

**Tarpon Cove Community Association
LANDSCAPE COMMITTEE MEETING
Unapproved Minutes**

Unapproved Minutes from the Tarpon Cove Landscape Committee Meeting held on Wednesday, July 20th, 2016, at 9:00am, at the Tarpon Cove Community Center, Naples, Florida.

ESTABLISH QUORUM:

Members Present: Elaine Soucek
Butch Fremeau
Perry DeSiato
Linda Shields
Claudia Greenleaf

Also Present: David Blouir Property Manager
Michael Wentworth and Cliff Cook of Leo Jr. Landscaping

CALL TO ORDER:

A quorum being present, the meeting was called to order at 9:02am by Chairman DeSiato.

Proof of Notice:

Notice of meeting was posted in accordance with Florida State Statutes.

Approval of Minutes:

A motion was made by Director Greenleaf to approve the prior minutes; motion was seconded by Director Soucek, the motion passed unanimously.

Financials:

Chairman DeSiato gave the financial report on behalf of Director Greenleaf. (see below)

CATEGORY		2016 Budget	YTD 2016	Approved Not Invoiced	Quoted	Remaining
Grounds Maintenance	***	\$ 223,284.00	\$ 130,249.00	\$ 93,035.00	\$ 223,284.00	\$ 93,035.00
Palm Trimming		\$ 22,000.00	\$ 8,970.00	\$ 179.00	\$ 35,633.00	\$ 13,030.00
Hardwood Trimming		\$ 18,000.00	\$ 6,216.00	\$ 24,970.00	\$ 80,051.00	\$ (13,186.00)
Mulch		\$ 40,000.00	\$ 39,375.00			\$ 625.00
Tree & Plant Replacement		\$ 30,000.00	\$ 25,404.00	\$ 5,477.00	\$ 39,948.00	\$ (881.00)
Landscape - Improvements		\$ 10,000.00	\$ 40.00	\$ -	\$ -	\$ 9,960.00
Irrigation Repair		\$ 11,000.00	\$ 4,867.48			\$ 6,132.52
Contingency	*	\$ 6,000.00	\$ 700.00	\$ 125.00	\$ 1,525.00	\$ 5,300.00
Tree Injections		\$ 12,000.00				12,000.00
						\$ -
Totals:		\$ 372,284.00	\$ 215,821.48	\$ 123,786.00	\$ 380,441.00	\$ 126,015.52

Old Business:

Tree Trimming- Davey Tree has completed most of Cayman, BAR TCD, and BAR CBC, and will be moving onto Bimini and Martinique next week.

Resolution Log:

Barbados at Tarpon Cove Drive

No Requests.

Barbados at Carrick Bend Circle

No Requests.

Bimini

930/101- Est 9410 for \$595 is COMPLETE- sod was installed where stump was ground.
Est 9492 for \$125 to remove palm was approved on 6.20.16 and is awaiting tree service.
Est 9580 for \$89 to fill in bushes near area tree was removed is APPROVED.
873/101- Est 9435 for \$85 to remove ferns is currently IN WORK.

Cayman

644ms- Est 9464 for \$150 to replace sod is COMPLETE.
729ms- Est 9451 for \$54 to cut overhanging palm fronds will be COMPLETED tomorrow.
717ms- Warranty replacement of a dead shrub near the front door will be COMPLETED tomorrow.
639ms- Warranty replacement of dead sod due to chinch bugs is approved and awaiting quality sod.
656ms- Sod will be replaced where irrigation was repaired at NO COST.
738ms- COMPLETE- Front palm was staked and rear ground cover trimmed to uniform height.
742ms- Est 9581 for \$150 to remove dead palm tree was APPROVED. Awaiting tree service.
676ms- Flowering plant is healthy. Dead sod will be replaced under WARRANTY due to chinch bugs.
661ms- Request OH HOLD until area can be looked at by Leo Jr.

Martinique

Sod will be replaced under WARRANTY at buildings 1005 and 1025.
Missing sod where ornamental tree was removed will be replaced at NO COST.

Common Area

785cbc- Est 9433 for \$315 will be COMPLETED this week once quality sod is available.
Est 95041 for \$3030 was APPROVED to enhance the area around the front entrance pond, and will be completed once quality sod is available.

New Business:

Palm Trimming- Mike Wentworth recommends that we schedule trimming of all palm trees throughout Tarpon Cove, except for coconut palms, as they were trimmed in the spring. An estimate was given for \$7620 to trim all 689 Sabal palms, and \$2700 for all other (non-coconut) palms, totaling \$10,320. Chairman DeSiato made a motion to approved trimming of all non-coconut palms for \$10,320, Director Greenleaf seconded, and the motion passed unanimously. The work will be begin within 30 days once Leo Jr's tree service is available.

Irrigation: A brief discussion was had regarding the irrigation system in Tarpon Cove. The system is currently not capable of properly irrigating all zones during the short 11p-5a window of adequate water pressure supplied by Collier County. Mike Wentworth will review the irrigation blueprints for the community and may have options for us to discuss as early as our next meeting.

Façade

Adjournment:

With no further business to discuss, the meeting was adjourned at 3:30pm by Chairman DeSiato.

Next Meeting:

The next meeting will be held **Wednesday**, July 20th, at 9:00am.

Respectfully Submitted,
David Blouir, LCAM

BARBADOS TARPON COVE DRIVE								
Date Rcvd.	Name	Address	Contact	Estimate	Request	Status	Last Update	Notes
BARBADOS CARRICK BEND CIRCLE								
Date Rcvd.	Name	Address	Contact	Estimate	Request	Status	Last Update	Notes
BIMINI								
Date Rcvd.	Name	Address	Contact	Estimate	Request	Status	Last Update	Notes
5/3/16	D. Arnold	930		9410- \$595	stump grind where orchid tree was removed- install sod	i/w	6/20/16	stump ground - ready for sod
5/10/16	J. Solomon	946/102		9435- \$835	install arboricola and seville grass to right of building	o/h		smaller plants are \$523- will pull dead bushes. Request on hold
6/2/16	B. Carlson	873/101	beciake@comcast.net	9493- \$165	remove ferns enchoaching on patio and blocking walkway	a	6/30/16	remove ferns only for \$85
6/7/16	D. Arnold	930/101	dolchas@comcast.net	9492- \$125	Palm tree growing through hardwood and hitting building/gutter	a	6/30/16	approved removal of palm
7/1/16	D. Arnold	930/101	dolchas@comcast.net		fill in the large empty space near back door where tree was removed.			
CAYMAN								
Date Rcvd.	Name	Address	Contact	Estimate	Request	Status	Last Update	Notes
4/29/16	L. Sharp	644MS	leeisharp@me.com	9464- \$150	dead sod along walkway	i/w	6/20/16	sod will be replaced this week
5/10/16	T. Raby	729MS	Tomkatfl@yahoo.com	9451- \$54	Cut palm fronds that are overhanging the building to prevent pests.	i/w	6/20/16	will be done tomorrow
5/11/16	D. Kelly	717MS	Dkelly1205@comcast.net	warranty	replace dead shrub to left of front door	i/w	6/20/16	tomorrow or Wednesday - warranty replacement
6/11/16	G. Avery	639MS	g-avery@yahoo.com		dead spots in lawn next to house	i/w	6/20/16	cinch bugs - WARRANTY
6/20/16	B. Fremeau	656MS			replace 5x5 section of sod where irrigation was fixed	new		
6/30/16	K. Smith	738MS	kens1940@yahoo.com		Double palm in front needs staked/thinned out. Trim and maintain ground cover in rear to uniform height.			
MARTINIQUE								
Date Rcvd.	Name	Address	Contact	Estimate	Request	Status	Last Update	Notes
6/17/16	Mart BOD	1005	mikeshieldssr@comcast.net		plant sod where tree was removed 2 months ago	new	6/20/16	awaiting estimate
6/17/16	Mart BOD	1025	mikeshieldssr@comcast.net		dead sod in front of building	a	6/20/16	warranty
6/17/16	Mart BOD	1005	mikeshieldssr@comcast.net		dead sod in front of building	a	6/20/16	warranty
COMMON GROUNDS/TCCA								
5/10/16	?	785	?	9433- \$315	remove viburnum awabuci stumps/install sod	i/w	6/20/16	sod coming this week
5/18/16	?		?		install powder puff tree and 30 crotons at front entry pond	o/h	5/23/16	perry recommends claudia, elaine, and linda meet with leo jr at front entrance to discuss lake
IRRIGATION								
Date Rcvd.	Name	Address	Contact	Estimate	Request	Status	Last Update	Notes
6/20/16	DeSiato	930			MISSING ELECTRIC/IRRIGATION COVER?			
6/30/16	K. Smith	738MS	kens1940@yahoo.com		sprinkler head in front bedroom window needs repositioned.			