

**BOARD RESOLUTION ESTABLISHING
LANDSCAPE COMMITTEE CHARTER
For The
TARPON COVE COMMUNITY ASSOCIATION, INC.**

WHEREAS, the Landscape Committee that provides recommendations for the largest budgeted line item expenditure(s), and is charged with the enhancement, maintenance, and safeguarding the natural assets of the Community, the Board of Directors for the Tarpon Cove Master Association, finds it necessary to establish guidelines, protocols, and processes, hence, the Board hereby establishes the following:

Purpose: The Tarpon Cove Master Association Landscape Committee is established to evaluate areas for improvement, develop plans for improvements, is responsible for overseeing the general maintenance program which includes grass cutting, shrubs, flowers, all plant and tree trimming, fertilizer, and oversee implementation of improvement plans. Specific details as provided below.

Committee: The committee shall consist of at least 5 members (confirmed by the Board), with a Board assigned Representative, who will serve as the chairperson. The "Landscape Committee", is an advisory committee to the Tarpon Cove Master Board.

The committee is permitted to meet in any manner at their discretion, and the chairperson will establish the agenda and dates and times for the Committee meeting. The meetings will be posted and held as open meetings. The committee chairperson or designee will provide reports at the Tarpon Cove Master Association Board meetings.

- The committee is charged with making recommendations to the board for short and long term landscaping plans for funding.
- The Committee is charged with review and recommendations to the Board, of bids requested from landscape contractors.
- Bids may be sought for, but not be limited to, the base landscape contract, tree trimming, coconut removal, mulch installation, replacements or removal of bushes, trees, sod and seasonal planting beds.
- The criteria and guidelines for requesting bids will be established by the Board through the Manager and Committee Chairperson.
- Decisions" that are deemed "necessary" by the Manager and Committee Chairperson, shall be allowed if within the budgeted amounts approved by the "Board".
- Emergency, routine or reasonable expenditures to safe guard the assets of the Association and Neighborhoods, defined as "Field Decisions" can be made by the Committee Chairperson and Manager and will provide notification to the Committee Members of such expenditures of amounts not to exceed \$1,000.00 (Field Decisions), as soon as is practical.

Funding for the committee projects will be in accordance with the expenditure guidelines adopted in the "Annual Budget" or as amended by Board Resolution.

These guidelines may be modified from time to time, by resolution of the Board.

There are five (5) total Board Members. The number of Board Members who voted in favor of this Resolution is _____. The number of Board Members who voted against this Resolution is _____.

The vote of each Director is reflected in the minutes of the meeting at which this Resolution was adopted.

Tarpon Cove Community Association, Inc.

BY: MIKE Shields Sr
John Lee Sr, President

Date: 29 Aug 17