

**Tarpon Cove Community Association**  
**LANDSCAPE COMMITTEE MEETING**  
**Unapproved Minutes**

Unapproved Minutes from the Tarpon Cove Landscape Committee Meeting held on Monday, June 20<sup>th</sup>, 2016, at 2:00pm, at the Tarpon Cove Community Center, Naples, Florida.

**ESTABLISH QUORUM:**

**Members Present:** Elaine Soucek  
Butch Fremeau  
Perry DeSiato  
Linda Shields  
Claudia Greenleaf

**Also Present:** David Blouir Property Manager  
Michael Wentworth and Cliff Cook of Leo Jr. Landscaping

**CALL TO ORDER:**

A quorum being present, the meeting was called to order at 2:06pm by Chairman DeSiato.

**Proof of Notice:**

Notice of meeting was posted in accordance with Florida State Statutes.

**Approval of Minutes:**

A motion was made by Director Soucek to approve the prior minutes; motion was seconded by Director Fremeau, the motion passed unanimously.

**Financials:**

Director Greenleaf discussed each line of our current landscaping budget. Grounds Maintenance is a fixed cost and is on schedule. \$9000 has been spent so far in Palm and \$6500 in Hardwood trimming budgets to date. \$23,454 has been spent to date in Tree and Plant replacements, with an additional \$2000 approved and not invoiced.

**Old Business:**

Chairman DeSiato discussed the current "hard cut" in progress, noting that Leo Jr will be bringing in extra crews to speed up the trimming process. Moving forward, he has asked that Leo Jr perform a combination of shear and hand trimming, as recommended for each style of plant. Director Greenleaf would like the pitch apples at the dumpster areas cut in half, at least two feet below the wall.

After receiving a hardwood trimming estimate of nearly \$48,000 from Leo Jr, the work was sent out to bid by the T.C.C.A. Master Board, and would be discussed at the next master board meeting. The request for proposal was sent to Anchor Tree Service, Anytown Tree Service, Davey Tree Service, and Flintstone Tree Service. Proposals were received from all but Anchor.

- Leo Jr- \$47,825
- Flintstone- \$41,905 (12% less)
- Anytown- \$33,770 (30% less)
- Davey- \$24,375 (50% less)
- After a lengthy discussion of the proposals, the committee agreed to draft a series questions to be sent to each vendor, along with trimming specs outlined by Mike Wentworth. Chairman DeSiato will set up a meeting with each company to discuss the project guidelines.

**Resolution Log:**

Barbados at Tarpon Cove Drive

770- Est 9454 for \$80 to install more fern along roadway is COMPLETE.  
750- Est 9453 for \$80 to install more fern along roadway is COMPLETE.

#### Barbados at Carrick Bend Circle

785- Est 9402 for \$325 to trim trees away from rear of building is COMPLETE.  
841/201 – COMPLETE- Palm does not have whitefly, but it does have “scale”. Thai plant needed trimmed.

#### Bimini

906/101- Est 9452 for \$225 to install drip lines around lanai was DENIED, staining will stop when daytime irrigation is no longer necessary.  
930- Est 9410 for \$595 is IN WORK- stump has been ground, awaiting sod.  
946/102- Est 9435 for \$835 is ON HOLD. Dead shrubs have been pulled.  
873/101- Est 9493 for \$165 to remove ferns along back walkway was APPROVED.  
930/101- Est 9492 for \$125 to remove palm tree was APPROVED.  
930/101&102- request to install a shade tree where orchid was removed is DENIED. Request will be revisited in next year’s budget.

#### Cayman

643MS- Est 9465 for \$198 to replace bird of paradise was DENIED, as the tree is healthy and will be cut down in size soon.  
644MS- Est 9464 for \$150 to replace sod along walkway is IN WORK, and should be completed this week.  
729MS- Est 9451 for \$54 to cut palms away from building is IN WORK, and will be cut tomorrow.  
717MS- Dead shrub near front door will be replaced under WARRANTY, will be done this week.  
639MS- Dead spots on lawn near house are due to chinch bugs and will be replaced under WARRANTY.  
656MS- Awaiting estimate to replace a 5x5’ section of sod where irrigation was repaired.

#### Martinique

995/101- Request to plant more “colorful” plants around unit was DENIED.  
1005/1025- Dead sod in front of buildings will be replaced under WARRANTY.  
1005- Awaiting estimate to replace sod where tree was removed two months ago.

#### Common Area

Pump Station near 785- IN WORK – Sod will be installed this week.  
Front Entrance- ON HOLD- Cliff will meet with Directors Greenleaf, Soucek, and Shields to discuss options.

#### **Adjournment:**

With no further business to discuss, the meeting was adjourned at 3:30pm by Chairman DeSiato.

#### **Next Meeting:**

The next meeting will be held **Wednesday**, July 20<sup>th</sup>, at 9:00am.

Respectfully Submitted,  
David Blouir, LCAM

| BARBADOS TARPON COVE DRIVE   |            |         |  |             |  |        |             |   |
|------------------------------|------------|---------|--|-------------|--|--------|-------------|---|
| Date Rcvd.                   | Name       | Address | Contact  | Estimate    | Request  | Status | Last Update | Notes   |
| 5/2/16                       | B. Nelson  | 770     | <a href="mailto:bnelson@oryxcorporation.com">bnelson@oryxcorporation.com</a> | 9454- \$80  | Does not like fern along TCD. Irrigation box cover missing.                      | c      | 6/20/16     | estimate to install more fern.  |
|                              |            | 750     |  | 9453- \$80  | Ferns along TCD  | c      | 6/20/16     | estimate says 750. install ferns to fill in bed   |
| BARBADOS CARRICK BEND CIRCLE |            |         |  |             |  |        |             |   |
| Date Rcvd.                   | Name       | Address | Contact  | Estimate    | Request  | Status | Last Update | Notes   |
| 5/3/16                       | J. Beagan  | 785     |  | 9402- \$325 | trim tree behind unit to prevent pests from preserve                             | c      | 6/20/16     | incomplete. Awaiting touch up   |
| 5/12/16                      | J. Shaw    | 841/201 | <a href="mailto:kitjim67@gmail.com">kitjim67@gmail.com</a>                   |             | check pigmy date palm for whitefly/ Thai plant has lots of dead leaves           | c      | 6/20/16     | palm has "scale", thai needs cut  |
| BIMINI                       |            |         |  |             |  |        |             |   |
| Date Rcvd.                   | Name       | Address | Contact  | Estimate    | Request  | Status | Last Update | Notes   |
| 5/16/16                      | T. Boehlke | 906/101 | <a href="mailto:teboehlke@gmail.com">teboehlke@gmail.com</a>                 | 9452- \$225 | adjust sprinkler heads to prevent spotting of lanai windows                      | d      | 6/30/16     | should stop staining when irrigation stops running in daytime   |
| 5/3/16                       | D. Arnold  | 930     |  | 9410- \$595 | stump grind where orchid tree was removed- install sod                           | i/w    | 6/20/16     | stump ground - ready for sod  |
| 5/10/16                      | J. Solomon | 946/102 |  | 9435- \$835 | install arboricola and seville grass to right of building                        | o/h    |             | smaller plants are \$523- will pull dead bushes. Request on hold  |
| 6/2/16                       | B. Carlson | 873/101 | <a href="mailto:becjake@comcast.net">becjake@comcast.net</a>                 | 9493- \$165 | remove ferns enchroaching on patio and blocking walkway                          | a      | 6/30/16     | remove ferns only for \$85  |
| 6/7/16                       | D. Arnold  | 930/101 | <a href="mailto:dolchas@comcast.net">dolchas@comcast.net</a>                 | 9492- \$125 | Palm tree growing through hardwood and hitting building/gutter                   | a      | 6/30/16     | approved removal of palm  |
| 6/13/16                      | D. Arnold  | 930/101 | <a href="mailto:dolchas@comcast.net">dolchas@comcast.net</a>                 |             | would like a shade tree installed where orchid was removed                       | d      | 6/30/16     | will revisit in next year's budget  |
| 6/13/16                      | J. Lathers | 930/102 |  |             | would like a shade tree installed where orchid was removed                       | d      | 6/30/16     | will revisit in next year's budget  |
| CAYMAN                       |            |         |  |             |  |        |             |   |
| Date Rcvd.                   | Name       | Address | Contact  | Estimate    | Request  | Status | Last Update | Notes   |
| 4/20/16                      | Dever      | 643MS   | <a href="mailto:deverrichard@sbcglobal.net">deverrichard@sbcglobal.net</a>   | 9465- \$198 | replace overgrown bird of paradise with something better suited for its location | d      | 6/20/16     | big, healthy, trimmed- estimate to remove bird of paradise, install four 3-gallon plants. O/H will cut back hard. |
| 4/29/16                      | L. Sharp   | 644MS   | <a href="mailto:leeisharp@me.com">leeisharp@me.com</a>                       | 9464- \$150 | dead sod along walkway   | i/w    | 6/20/16     | sod will be replaced this week  |
| 5/10/16                      | T. Raby    | 729MS   | <a href="mailto:Tomkatfl@yahoo.com">Tomkatfl@yahoo.com</a>                   | 9451- \$54  | Cut palm fronds that are overhanging the building to prevent pests.              | i/w    | 6/20/16     | will be done tomorrow   |
| 5/11/16                      | D. Kelly   | 717MS   | <a href="mailto:Dkelly1205@comcast.net">Dkelly1205@comcast.net</a>           | warranty    | replace dead shrub to left of front door   | i/w    | 6/20/16     | tomorrow or Wednesday - warranty replacement  |
| 6/11/16                      | G. Avery   | 639MS   | <a href="mailto:g-avery@yahoo.com">g-avery@yahoo.com</a>                     |             | dead spots in lawn next to house   | i/w    | 6/20/16     | cinch bugs - WARRANTY   |
| 6/20/16                      | B. Fremeau | 656MS   |  |             | replace 5x5 section of sod where irrigation was fixed                            | new    |             |   |
| MARTINIQUE                   |            |         |  |             |  |        |             |   |
| Date Rcvd.                   | Name       | Address | Contact  | Estimate    | Request  | Status | Last Update | Notes   |
| 6/11/16                      | E. Cohen   | 995/101 |  |             | Owner would like some "colorful" plantings around her unit                       | D      | 6/20/16     |   |
| 6/17/16                      | Mart BOD   | 1005    | <a href="mailto:mikeshieldssr@comcast.net">mikeshieldssr@comcast.net</a>     |             | plant sod where tree was removed 2 months ago                                    | new    | 6/20/16     | awaiting estimate   |
| 6/17/16                      | Mart BOD   | 1025    | <a href="mailto:mikeshieldssr@comcast.net">mikeshieldssr@comcast.net</a>     |             | dead sod in front of building  | a      | 6/20/16     | warranty  |
| 6/17/16                      | Mart BOD   | 1005    | <a href="mailto:mikeshieldssr@comcast.net">mikeshieldssr@comcast.net</a>     |             | dead sod in front of building  | a      | 6/20/16     | warranty  |
| COMMON GROUNDS/TCCA          |            |         |  |             |  |        |             |   |
| 5/10/16                      | ?          | 785     | ?  | 9433- \$315 | remove viburnum awabuci stumps/install sod                                       | i/w    | 6/20/16     | sod coming this week  |
| 5/18/16                      | ?          |         | ?  |             | install powder puff tree and 30 crotons at front entry pond                      | o/h    | 5/23/16     | perry recommends claudia, elaine, and linda meet with leo jr at front entrance to discuss lake                    |