

Unapproved Minutes
T.C.C.A. Landscape Committee Meeting
Held at the Tarpon Cove Community Center
Wednesday, April 19, 2017 at 3:00pm

Members Present:

Perry DeSiato
 Elaine Soucek
 Linda Shields
 Claudia Greenleaf
 Butch Fremeau

Also Present:

David Blouir of Towne Properties and Cliff Cook of Leo Jr.

Call to Order: The meeting was called to order at 3:05pm by Chairman DeSiato.

Proof of Posting: The meeting was posted in accordance with state statutes.

Approval of Prior Meeting Minutes: The minutes from the March 15, 2017 were unanimously approved as written.

Review of Financial Report: Director Greenleaf gave the financial report. We have had very little expenditures in Palm or Hardwood trimming to date, but are planning on trimming both in the upcoming months. We're running just under \$1,000/month in irrigation repairs, as expected. All line items are running according to budget. We also have \$10,874 in rollover funds from 2016, which are shown separately on the financial spreadsheet.

<u>LANDSCAPE BUDGET</u>		<u>Apr - 17</u>					
<u>CATEGORY</u>		<u>2016 Budget</u>	<u>YTD 2016</u>	<u>Approved</u>	<u>Quoted</u>	<u>Remaining</u>	
				<u>Not Invoiced</u>			
Grounds Maintenance	***	\$ 223,284.00	\$ 74,428.00	\$ 148,856.00	\$ 223,284.00	\$ 148,856.00	
Palm Trimming		\$ 30,000.00	\$ 335.00	\$ -	\$ 335.00	\$ 29,665.00	
Hardwood Trimming		\$ 35,000.00	\$ 925.00	\$ -	\$ 1,070.00	\$ 34,075.00	
Mulch		\$ 40,000.00	\$ 34,929.73			\$ 5,070.27	
Tree & Plant Replacement		\$ 30,000.00	\$ 1,355.00	\$ -	\$ 21,150.00	\$ 28,645.00	
Landscape - Improvements		\$ 7,500.00	\$ 156.50	\$ -	\$ 156.50	\$ 7,343.50	
Irrigation Repair		\$ 10,000.00	\$ 2,178.38			\$ 7,821.62	
Contingency	*	\$ -	\$ -	\$ -	\$ -	\$ -	
Tree Injections		\$ -				0.00	
						\$ -	
Totals:		\$ 375,784.00	\$ 114,307.61	\$ 148,856.00	\$ 245,995.50	\$ 261,476.39	
*contingency							
**exotics							
***Grds Maintenance							
According to the 31 Dec 2016 financials, the category of Grounds Care was under budget by \$10,874.42							
		\$ 10,874.42					
Proposal 12898, Palms TCD		\$ (10,102.00)					
		\$ 772.42					

Review of Resolution Log:

Barbados at Tarpon Cove Drive-

730-720- Request to remove overgrown ferns between buildings is will be completed during the spring walkthrough plantings, and will be removed from the log.

Barbados at Carrick Bend Circle-

817/101- est 9916 \$480- Request to replace crown of thorns (with magnificent crotons) will take place during the spring walkthrough plantings.

800/202- Request to install colorful plantings around unit is will take place during the spring walkthrough plantings.

841/101- Cliff will replace the two worst plants under WARRANTY, the other plants are coming back after fertilizer treatments.

849/102- Estimate ##### for \$75-90 for the request to install pine straw around ferns behind 849 was approved and will take place when in the upcoming weeks.

858/101- Request to install lower irrigation heads or cap existing heads is ON HOLD until Cliff can investigate.

857/202- Request to replace removed bush between garages is APPROVED and will take place during the spring walkthrough plantings.

858/102- NEW Request to remove crown of thorns near door was APPROVED for \$90 and added to the spring walkthrough plantings.

Bimini-

946/102- Est 9435 to repair hedge around AC is will be completed during the spring walkthrough plantings.

889/201- Request to update all landscaping around building will be taken care of during the SPRING WALKTHROUGH planting.

898/201- Request to cut down large dead branch will be completed during Hardwood Tree Trimming.

Cayman-

639ms- Request to replace dead/weed infested sod was COMPLETED last week by Leo Jr.

765ms- Request to fill in area between homes is DENIED unless the homeowners install drainage between buildings.

643ms- Cliff will remove crown of thorns near hose connection at no charge. Loriopi will be installed with SPRING WALKTHROUGH plantings.

734ms- Request to cut down palm tree near lanai was DENIED. Healthy tree may be removed at owner's expense.

Martinique-

995/104- Request to replace dead plants in front of unit is DENIED, as plants wont grow in the bed due to roots.

1035/101- Request to replace plantings around unit and replace sod between buildings is will be completed during the spring walkthrough plantings.

1015/204- Request to cut palms off of stairs is COMPLETE. Will look at longer lasting options in the future.

1045/104- Request to replace poor condition Jasmine minima ON HOLD until Cliff can price out new jasmine to add to the area.

Common Area-

New Business:

- a. Issues from the Committee- Chairman DeSiato discussed a letter regarding the drought situation in SWFL. The letter recommends that we not increase our irrigation, as large amounts of water will likely evaporate before being absorbed. It was also recommended to hold off on all plantings, or hard cutbacks, until the rains arrive, as the plants may not survive the hot, dry weather if overstressed. The landscape committee and Leo Jr agreed that it would be best to not do our usual "hard cutbacks" until later in the summer (if necessary), and to hold off on all spring walkthrough plantings until after the rainy season starts.
- b. Issues from the landscape supervisor- None
- c. Issues from the property manager- None

- d. Approval of SPRING WALKTHROUGH Estimates- All neighborhood spring walkthrough estimates are attached to minutes. **A total of \$19,988 was approved and will be paid for out of the Tree and Plant Replacements.**

Barbados on Tarpon Cove Drive- The spring walkthrough proposal for this neighborhood addresses dead plantings at all buildings, and replaces dead or tired looking plants around the AC units. The local BOD has checked over this proposal and is in favor of all items. Director Greenleaf made a motion to approve the BAR TCD Spring Walkthrough proposal #12595 for \$3578, Director DeSiato seconded, and the motion passed unanimously.

Barbados on Carrick Bend Circle- The spring walkthrough for BAR CBC was modified to include \$90 to replace crown of thorns at 858/102. Residents also had questions over the location of sod replacement and a thai plant at 841. Director DeSiato made a motion to approve estimate #12220 (est # includes Bimini as well) for \$3487 (including modifications), Director Greenleaf seconded, and the motion passed unanimously.

Bimini- The proposal for Bimini includes replacement of tired plantings around AC units and will remove the open walkway between buildings 954 and 946 to cut down on foot traffic. Director Soucek made a motion to approve est #12220 (est # includes BAR CBC as well) for \$5039 (\$145 removed for HK Orchid), Director DeSiato seconded, and the motion passed unanimously.

Martinique- The Martinique proposal will help restore the wild, natural, preserve-like look of the neighborhood, by replacing dead and dying plants throughout. Director Shields made a motion to approve est #12534 for \$5535, Director Greenleaf seconded, and the motion passed unanimously.

Cayman- Cayman's proposal was modified to include \$48 for liriopi installation at 643 mainsail. Director Fremeau made a motion to approve est #12756 for \$2349, Director Soucek seconded, and the motion passed unanimously.

TCCA- Estimate #10303 for the TCCA common area walkthrough was approved at \$1899.50, and will be paid out of Landscape Improvements.

Martinique Island- Estimate #10306 for \$3126.25 (\$2726.25 + \$400 to remove two gumbo limbo trees) was approved unanimously, and will be paid out of Landscape Improvements.

- e. Hardwood Tree Trimming Proposal- Cliff and Julio from Leo Jr walked the entire community, and selected a total of 396 trees to be trimmed this year. An average price of \$75 per tree was given, as some trees will need a major reduction, while others may need a canopy lift or minor trim. Leo Jr has assured us that their quote will take care of all required trimming, based on each tree's individual requirements. Director DeSiato made a motion to accept proposal #13081 for \$29,700, the motion was seconded by Director Greenleaf, and was approved unanimously.

Estimate #13080 for \$780 was also approved to flush cut and remove four (4) problematic Hong Kong Orchids throughout Bimini.

Adjournment: With no further business to discuss, the meeting was adjourned at 4:34pm.

Next Meeting Date: The next meeting date was set for Monday, May 15, at 9:00am.

Respectfully Submitted,

David Blouir, LCAM
Property Manager